

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF THE ABINGTON TOWNSHIP PUBLIC LIBRARY**

Date: 1-28-19

The Meeting of the Board of Trustees was called to order at 7:05 PM by Tom Tyler.

PRESENT: Tom Tyler, Brian Mays, Toby True, Theresa Deckebach, Nancy Hammeke Marshall, Lauren Greaves, Ellen Baxter, President of the Friends of the Library.

PRESENTATION: None.

The Trustees each received a book gift from Nancy Marshall.

MINUTES:

A motion to approve the minutes of November 26, 2018 was made by Theresa Deckebach; seconded by Brian Mays. Motion passed.

TREASURER'S REPORT:

- * November and December reports reviewed.
- * Investments suffered some losses, but that is reflective of the current market (7-7 1/2%)
- * Income budgeted was surpassed in 2018 by roughly \$4000.
- * Library was 3% under total operating revenue. Position turnover is the reason for the surplus because of how new hires are currently processed.
- * Building budget management was much stronger in 2018.
- * 10% under budget on expenses for 2018.
- * Overall, the total actual budget was 3% under projected budget.
- * Annual appeal brought in \$57,000 for 2018.

DIRECTOR'S REPORT: Reviewed and discussed.

- * Evaluations have been completed
- * Library statistics will continue to be published in the traditional way 4x per year. Infographics will replace the stats page.
- * Staff attended various continuing education in 2018. \$1,500 per year is allotted.
- * Hoopla subscriptions and Microbits have been very popular.
- * New partnership with Arcadia's art department to review children's literature has been established.
- * New hours for Roslyn have been very popular.

ADULT LITERACY: Reviewed and discussed.

- * Contract for Director of Adult Literacy has not been signed and is currently being reviewed by Elizabeth Sperling.
- * \$41,000 raised to date from annual appeal;, all earmarked for Adult Literacy.

COMMITTEE REPORTS:

A. Friends:

1. Next meeting is Feb 9 .
2. Sidewalk sale is 27th of April with Local Author Expo.

B. Development – Lauren has joined the Development Committee

C. Finance - N/A

D: Executive - N/A

E Personnel – Feb 11 @4pm, meeting with Director to review evaluation.

F. Long Range Planning – N/A

G. Adult Literacy: Theresa will be the chair.

OLD BUSINESS:

- * A motion was made by Tom Tyler to take the balance of the 11/2017 annual appeal funds and move into Penn Community Bank. \$26,284 will be moved into Money Market account. Motion seconded by Toby True. Motion passed.

NEW BUSINESS:

- * Revised 2019 budget was reviewed. Motion by Theresa Deckebach to approve the revised budget. Seconded by Brian Mays.
- * New board members: An application has to be made to the Township. The Township has advertised the two open positions twice via Facebook. The Board brainstormed ideas for further venues/ modes of advertising. Tom Tyler will continue to discuss the openings with the Commissioners.
- * Discussion of naming Emeritus status to former Board members who have served on the Board and served as president. Criteria will be discussed at a future meeting.

CORRESPONDENCE : Reviewed and discussed.

EXECUTIVE SESSION: N/A

ADJOURNMENT:

The meeting was adjourned at 8:25 p.m.
Our next meeting is February 25, 2019.

Respectfully submitted,
Theresa A Deckebach, Secretary