

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF THE ABINGTON TOWNSHIP PUBLIC LIBRARY**

Date: June 25, 2018

The Meeting of the Board of Trustees was called to order at 7:04PM

PRESENT: Lauren Greaves, Brian Mays, Toby True, Garrett Page, Theresa Deckebach, Nancy Hammeke Marshall, Tom Tyler, Ellen Baxter, President of the Friends of the Library.

PRESENTATION: N/A

MINUTES:

A motion to approve the minutes of May 21, 2018 was made by Brian Mays, seconded by Garrett Page. Motion passed.

TREASURER'S REPORT:

Brian Mays shared his final report.

BB&T is still in the process of being closed; waiting for vendors to cash checks and then it will close.

DIRECTOR'S REPORT: Reviewed and discussed.

- In September, the entire monthly Board packet will be electronic.
- Nancy shared kits for the Roslyn branch – STEM kits for circulation
- Phone extensions have changed with new system.

ADULT LITERACY: Proposal discussion.

- Discussion of the major points of the June 5 meeting.
- Marketing the program should be a major component of the Adult Lit Director's program. Idea: Look for a marketing intern through Penn State Abington
- Proposing a contracted position. A member of the Board could design a contract.
- Prioritize for Abington Twp residents?
- Action items:
 1. Literacy Reserved funds shall be used to replace the grant money until December 31, 2018
 2. The Adult Literacy Committee will continue to meet on a monthly basis to develop goals, identify partners, develop a contract.
 3. Get on July Public Affairs meeting agenda; discuss end of the grant funding from the state. Brian is hopeful that he can make the meeting. The date is July 12 at 7:30.
 4. Research other Adult Literacy Programs; identify keys to success.
 5. "Shadow" the program for a day or two; take notes.

COMMITTEE REPORTS:

- A. Friends –
 1. Sidewalk Sale will be September 22, 2018
 2. Friends Meeting will be on September 8, 2018
 3. Jewelry is being collected for the silent auction in November, 2018
- B. Development – N/A
- C. Finance/Investment - N/A
- D: Executive - Welcome to Lauren Greaves, new Board member!
- E Personnel – N/A
The committee will meet with Nancy in July for a midyear discussion.
- F. Long Range Planning –
Mt. Carmel property may be toured.

OLD BUSINESS: **Bylaws**

- Bylaws: Draft and final draft were shared electronically with the Board
- Discussion regarding language with communication, vacancies, etc.
- Motion made by Garrett Page to accept the bylaws as written with exception to a word change in section 3.4 regarding notification of meetings, seconded by Brian Mays. Motion passed

DONATIONS:

- Check from the estate of Paul Stone for \$10,000
- JP Morgan Foundation donated \$2,000

NEW BUSINESS:

- Art Escape – art program already has a waiting list
- Food Drive – 1 large barrel has already been delivered to Interfaith; the second barrel will go to the Jenkintown Food cupboard. ACT (Abington Community Task Force) members will each take a month for the food drive.

CORRESPONDENCE : Reviewed and discussed.

ADJOURNMENT:

The meeting was adjourned at 9:09 p.m.

Our next meeting is July 23, 2018.

Respectfully submitted,

Theresa A Deckebach, Secretary