

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF THE ABINGTON TOWNSHIP PUBLIC LIBRARY**

Date: 2-26-2018

The Meeting of the Board of Trustees was called to order at 7:03PM

PRESENT: Brian Mays, Teresa Scroggins, Garrett Page, Toby True, Nancy Hammeke Marshall, Tom Tyler, Ellen Baxter, President of the Friends of the Library.

PRESENTATION: N/A

MINUTES:

A motion to approve the minutes of January 22, 2018 with proposed changes under Treasurer's Report and Long Range Planning was made by Teresa Scroggins, seconded by Brian Mays. Motion passed.

TREASURER'S REPORT:

- For the Revised report ending December 31, 2017, lines 9 and 12 do not add up properly. Nancy will review with Dimitra to revise.
- For the report ending January 31, 2018, State Aid was received in Special Income and will be transferred to General Library Funds.
- A motion to destroy 2013 and 2014 general correspondence e.g., thank you letters, was made by Teresa Scroggins, seconded by Toby True. Motion passed.
- The January Treasurer's report has been accepted and will be filed for audit.

DIRECTOR'S REPORT: Reviewed and discussed.

- The Township has a new process for posting and hiring potential library employees.
- The library has partnered with Penn State Abington to host National Book Award winning author James McBride. McBride is a renowned author who will discuss several of his works.
- The Singer daughters made a generous donation to the library in memory of their mother. One of the small study rooms will be named in her memory.

ADULT LITERACY: Reviewed and discussed.

- The latest issue of the Literacy Link newsletter was published.
- See report.

COMMITTEE REPORTS:

- A. Friends —
 - Nickels for Non-profits continues until the end of March. Bring your own bags to Whole Foods and \$0.05 will be donated to the Friends.
 - The Design a Bookmark contest is underway and accepting entries. There will be a reception on April 10 for the winning entries.
 - The Sidewalk Sale is April 21, 9:30-3:30. This includes book sales and the Local Author Expo.
- B. Personnel —
 - Theresa, Nancy, and Brian will meet in the next few weeks to reflect on 2017 goals and set goals for 2018.
- C. Development — N/A
- D. Executive — N/A
- E. Finance/Investment —
 - No meeting but Trustees are expecting a report to be shared.
- F. Long Range Planning — N/A

OLD BUSINESS:

- By Laws should be completed within the next two weeks and should be on next month's agenda for approval.
- There is still a vacancy on the Board of Trustees that needs to be filled.

NEW BUSINESS:

- Food for Fines - considering the lost revenue last year and the number of requests generated by last year's event, there is still a desire to have Food for Fines but not this year. Look to summer of 2019 for the next round of Food for Fines.

CORRESPONDENCE : Reviewed and discussed.

- Rebecca Ritts is retiring in the next few weeks and thanked the Board of Trustees and the Executive Director for her time and experience at the library. The Board of Trustees thanks Rebecca for her service.

EXECUTIVE SESSION:

ADJOURNMENT:

The meeting was adjourned at 8:46 p.m.
Our next meeting is March 26, 2018.

Respectfully submitted,

Brian Mays, Treasurer