

MINUTES

FINANCE COMMITTEE MEETING

February 20, 2018

PRESENT: Committee Members: Chairman Kline-Vice Chairman Sanchez-Zappone-Vahey

EXCUSED: Committee Member: Luker

OTHERS: Finance Director Barron
Township Manager/Secretary Manfredi
Township Treasurer Blumenthal

Note: Commissioner Sanchez stepped out of the meeting.

MINUTES:

Commissioner Kline made a MOTION, seconded by Commissioner Vahey to approve the minutes of the January 16, 2018 Finance Committee Meeting.

MOTION was ADOPTED 3-0.

PRESENTATION: None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

INVESTMENTS:

Commissioner Kline made a MOTION, seconded by Commissioner Vahey to recommend approval to the full Board investments for January 2018 in the amount of \$1,300,000.00 that was reviewed, approved as presented. It was noted that investments yield rate ranged from 1.60% to 1.85%.

MOTION was ADOPTED 3-0.

CLEARING FUND/DEFERRED REVENUE/EXPENSE & PETTY CASH

Commissioner Kline made a MOTION, seconded by Commissioner Zappone to recommend approval to the full Board the Clearing Fund activity, Deferred Revenue/Expense activity and Petty Cash balances for the month of January 2018.

Clearing Fund receipts and disbursements for the month of January 2018 were \$825.87 and (\$84.39), respectively.

Deferred Revenue/Expense receipts and disbursements for the month of January 2018 were \$6,490.46 and (\$22,776.01), respectively.

Petty Cash balances were approved as presented.

MOTION was ADOPTED 3-0.

TRAINING AND CONFERENCE EXPENDITURES:

Commissioner Kline made a MOTION, seconded by Commissioner Zappone to recommend approval to the full Board the Training and Conference Expenditures activity. Advance and Travel expenditures for the month of January 2018 totaled \$0.00 and \$3,912.56, respectively.

YTD Training and Conference Expenditures totaled \$3,912.56.

MOTION was ADOPTED 3-0.

Note: Commissioner Sanchez reentered the Finance meeting.

TOTAL EXPENDITURES:

The Committee reviewed voucher list for the month of January 2018.

Commissioner Kline made a MOTION, seconded by Commissioner Vahey to recommend approval to the full Board, expenditures, salaries and wages for January 2018 in the amount of \$2,126,951.71 and \$2,338,046.10, respectively.

Commissioner Sanchez questioned voucher #46143 – DNH Caterers.

Mr. Barron replied Montgomery County Zoning Officers Association has an annual conference hosted by a different Township each year. It was Abington's turn to host and the bill was for catering that event.

Commissioner Sanchez questioned voucher #46182 – United Site Services.

Mr. Barron replied that was for portable toilet rentals at Alverthorpe Park.

Commissioner Kline asked about Eagle Wireless Communication.

Mr. Barron replied it is for wireless devices in the police vehicles.

Commissioner Kline asked for a 2017 list of who received tuition reimbursement and the reason for it as well as for this year. Also, he asked for an update on costs, itemized bills, from RDA Attorney in regards to the Susquehanna/Old York Road project. He also asked for the total amount of fees paid to PFM for the year 2017 as compared to the last full year of Aon.

MOTION was ADOPTED 4-0.

STATEMENT OF CONDITIONS:

The Committee reviewed statement of conditions for various funds.

Commissioner Zappone questioned Item 500-7515 – Township Buildings 2017 in the amount of \$25,289.53 and asked if that is maintenance for Township building.

Mr. Barron replied that is correct. Monies are put aside each year in capital budget for anything that needs to be done in the Township building.

Commissioner Zappone questioned Item 500-7523 – Security Gate –Twp Building-Police in the amount of \$35,000.00.

Mr. Barron replied that is the security gate that will be installed in the parking lot of the police department to secure the police lot.

Commissioner Zappone questioned Items 502-7499 Keswick District; 502-7500 Township Line District, etc. each in the amount of \$5,000.00.

Mr. Barron replied they are budgets to do work in those districts.

Commissioner Zappone questioned Item 502-7510 – Decorative Street Poles in the amount of \$15,000.00.

Mr. Barron replied when any decorative street poles are knocked down, money is budgeted to replace them in case they are not paid by insurance.

CONTINGENCY EXPENSE REPORTS:

The Committee reviewed contingency expense reports.

Budget Transfer Authorization – Funding for Library Chillers:

Mr. Barron noted that Executive Director of the library via email agreed to cover only some of the cost of the chillers due to other expenses of the library.

Commissioner Zappone asked about the existing phone system of the library.

Mr. Barron replied he will look into it.

Commissioner Sanchez made a MOTION, seconded by Commissioner Vahey to recommend to the full Board to authorize a transfer of \$5,600.00 from 2017 Contingency Expense account #01-01-002-5299 for additional months for cooling units during library air conditioner replacement.

MOTION FAILED 2-2. Commissioners Kline and Zappone opposed.

Funding for Legal Fees:

Mr. Barron said total amount of \$90,270.00 was just received last week for legal fees for Baederwood Zoning in the amount of \$45,676.50; Crown Castle in the amount of \$29,082.00 and O’Neill Consulting in the amount of \$15,511.35. Previously, Finance Committee discussed with Solicitor Clarke about the cases of Baederwood Zoning and Crown Castle and that the Township would not be paying extra for that work and now the Township is being billed \$90,270.00 back from 2016 for Baederwood and Crown Castle.

Following lengthy discussion by the Finance Committee; Commissioner Kline made a MOTION, seconded by Commissioner Sanchez to recommend to the full Board to approve paying legal fees for Baederwood Zoning in the amount of \$45,676.50 and O’Neill Consulting in the amount of \$15,511.35 and post litigation filing on the Crown Castle matter.

MOTION was ADOPTED 4-0.

PUBLIC COMMENT: None.

ADJOURNMENT: 8:19 p.m.

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