

Use and Occupancy Application

Abington Township, PA



1176 Old York Road, Abington PA 19001, FAX:2158848271, PHONE:2675361000

Property Information

Owner Information

Property Owner

Street #

Name

Unit #

Address

City/State/Zip

Phone

-

Lot

Block

Ward

Parcel No.

Lot Size

Zoning

Use and Occupancy Application

A fee of \$200.00 must accompany this application. Please make check payable to "Township of Abington."

If this Permit is attached to a building permit, please enter the building permit number below.

Permit #

Agent for Current Owner

Address

Phone

Purchaser or Lessee Name

Address

Phone

Name of Agent for Purchaser or Lessee

Address

Phone

Business Name

Current Property Use

Does the new occupancy require building alterations?

Proposed Use of Property

Number of Levels in Building (Total):

Number of Levels to be Occupied:

Square Footage of Building:

Square Footage of Building to be Occupied by this Business:

Number of Parking Spaces on Property (10x18):

Proposed Use of Property:

Mail Certification To:

It is understood that this application constitutes authorization for the Township to inspect the premises, however, inspection is not mandatory and the Township may rely solely upon the representations made in this application as the basis for issuance of certificate.

Date

To Be Completed by Zoning Official

Conforms with Zoning Regulations

Date

Legal non-conforming - predates

Legal non-conforming granted by Zoning Board under (Appeal No. and Date)

Other - explanation on left

Signature of Zoning Officer

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Note: In order to facilitate the occupancy permit application process, the following items need to be submitted:

- 1. Application Form - Completely filled out and signed.**
- 2. Application Fee - submitted with application - check payable to the Township of Abington.**
- 3. Site Plan - if the use of the premises is a new use (i.e. vacant building) or a use different or more intense from the previous use, a property site plan will be required to evaluate parking requirements and other site issues.**
- 4. Layout Plan - if there is any proposed change in the existing interior tenant arrangement (i.e. new aisles), an interior tenant layout plan will be required.**
- 5. Architectural Construction Plan - if any alterations are required for the new occupancy, a building permit, accompanied by State Labor and Industry approved plans is required to be issued and satisfied prior to the issuance of the occupancy permit.**

A. When use is determined to be more intense than the previous use of the building, or when structural alterations are planned, the new use may require sprinklers which dictates a Sprinkler Plan and permit.

Note: Normal processing time for a full occupancy review is approximately two weeks, assuming the submission is complete.

TURN OVER